## CLERK REPORT TO FULL TOWN COUNCIL MEETING 27th October 2020

The following actions were allocated to the Clerk at the September 2020 Town Council meeting.

MINUTE	ACTION	STATUS
2021/122	Election of Vice Chair	Website updated with details of new Vice Chair.
2021/123	Changing Places	Meeting held on 19 <sup>th</sup> October. Councillor Williams is pursuing technical solutions with a resident's assistance. The council will look at obtaining feedback from module users.
2021/124	CCTV – council Hub.	Councillor Owen met with WYP. Update on the agenda.
2021/125	Christmas	Information received from Carlton Nurseries. Contract issued to Festival Lights. Small queries to be resolved with Festival Lights.
2021/127	Licensing hours in Bingley	Letter to be sent.
2021/128	Police meetings	Update on agenda.
2021/129	Parking/traffic orders	Councillors Heseltine and Pennington have asked CBMDC for this information to be sent to the Clerk.
2021/130	Councillor vacancy	Extraordinary meeting being held on 17/11. Four expressions of interest received.
2021/131	Correspondence and updates	Friends of Bingley Pool. Thanked for the September update and asked to keep the Town Council up to date with progress/ developments.
2021/139	Reasonable adjustment request.	Order placed with solicitor for advice.
2021/140	Staffing review	Order placed with consultant. Councillors are encouraged to get in touch with him to have their input.

A remote internal audit is being held on Friday 30<sup>th</sup> October.